

Home Visit Observation and Monitoring Tool Early Childhood Development Program IRC Bangladesh	
General Note:	
<input type="radio"/> Radio Buttons indicate that respondents can only select one answer from the list of choices.	
<input type="checkbox"/> Checkboxes indicate that respondents are allowed to select multiple answers from the list of choices.	
Introduction	
A.	
Date:	
B.	
Observer Name:	
C.	
Location:	
Codes & Answers	
1	<input type="radio"/> District
2	<input type="radio"/> Upazilla/Sub district
3	<input type="radio"/> Union/Camp
4	<input type="radio"/> Ward/Block
D.	
Facilitator Name:	
E.	
Facilitator ID:	
Description of the session	
Observation #1	
Did the child participate in the session?	
Codes & Answers	
1	<input type="radio"/> Yes
0	<input type="radio"/> No
Observation #1.1	
If "No", please specify the reason from the following options.	

Codes &Answers	
1	<input type="radio"/> Away
2	<input type="radio"/> Sick
3	<input type="radio"/> Sleeping
4	<input type="radio"/> Other: If "Others", please specify
Observation #2	
Who was the session conducted with?	
Codes &Answers	
1	<input type="radio"/> Mother
2	<input type="radio"/> Father
3	<input type="radio"/> Sibling
4	<input type="radio"/> Grandmother
5	<input type="radio"/> Grandfather
6	<input type="radio"/> Relative
7	<input type="radio"/> Non-relative If "Non-relative", please specify why the facilitator did the session with non-relative.
Observation #3	
Was anyone else present throughout (most of) the session?	
Codes &Answers	
1	<input type="checkbox"/> Mother
2	<input type="checkbox"/> Father
3	<input type="checkbox"/> Sibling
4	<input type="checkbox"/> Grandmother
5	<input type="checkbox"/> Grandfather
6	<input type="checkbox"/> Relative
7	<input type="checkbox"/> Non-relative
8	<input type="checkbox"/> Child under 5
9	<input type="checkbox"/> Child over 5
10	<input type="checkbox"/> No one
Observation #4 (Skip rule if Obs-3 is Opt-1)	
Facilitator engaged other persons who were present during the session.	

Codes &Answers	
0	<input type="radio"/> Didn't engage
1	<input type="radio"/> A little
2	<input type="radio"/> Adequately
3	<input type="radio"/> Very well
Review of last session	
Observation #5	
Facilitator checked with parent/caregiver about the practices from last session. Facilitator checked with caregiver about play sessions between sessions (content, frequency, enjoyment)	
Codes &Answers	
0	<input type="radio"/> Did not check
1	<input type="radio"/> A little
2	<input type="radio"/> Adequately
3	<input type="radio"/> Very well
Observation #6	
Facilitator asked the caregiver to demonstrate with the child what had been done since the last session.	
Codes &Answers	
0	<input type="radio"/> Facilitator did not ask
1	<input type="radio"/> Few of the activities
2	<input type="radio"/> Some of activities
3	<input type="radio"/> Caregiver demonstrated or explained most of activities
Activities and methods	
Observation #7	
Facilitator used the session guideline appropriately during the session.	
Codes &Answers	
0	<input type="radio"/> Did not use
1	<input type="radio"/> A Little (example: covered main topic but did not follow proper sequence, skipped some topics)
2	<input type="radio"/> Adequately (example: followed appropriate sequence and addressed all topics)

3 Very well (example: followed sequence and topics in engaging and responsive manner with caregiver)

Observation #7.1

If “Did not use or a little”, please select why the facilitator could not do it properly.

Codes &Answers

0 Spent time discussing irrelevant topics

1 Wasn't prepared enough

2 Didn't explain the objective/benefit of the session properly

3 Didn't follow curriculum properly

Observation #8

Facilitator demonstrated the activities to the caregiver.

Codes &Answers

0 Didn't demonstrate properly

1 A Little

2 Adequately

3 Very well

Observation #9

Facilitator asked the caregiver to do the activities alone with the child.

Codes &Answers

0 Didn't ask

1 Asked

Observation #10

Facilitator followed the lead of caregiver and child in pace and activities (respond to caregivers' and/or child's cues of disinterest or difficulty)

Codes &Answers

0 Didn't follow properly

1 A Little

2 Adequately

3 Very well

Observation #11

While caregiver and child were doing the activity, how often did the facilitator comment/label praise/respond to their actions?

(Note: Facilitator should avoid interrupting or ignoring caregiver-child interactions. Facilitator should watch, smile at, and praise caregiver-child interaction, draws attention to the specific caregiver behavior, how the child reacted, and how it benefits the child)

Codes &Answers

- 0 Did not praise at all
- 1 Little of the time
- 2 Some of the time
- 3 Most of the time

Observation #12

Facilitator asked caregiver(s) how they would integrate the new activities into their daily routine.

Codes &Answers

- 0 Didn't ask
- 1 A Little
- 2 Adequately
- 3 Very well

Relationship between facilitator and caregiver

Observation #13

Facilitator was responsive to the caregiver, i.e., made every effort to respond to caregiver's actions, opinions, and questions.

- 0 Not at all
- 1 A Little
- 2 Adequately
- 3 Very well

Observation #14

Facilitator asked the caregiver's opinion e.g., familiarity with the games, games the child usually plays, what the child can do.

Codes &Answers

- 0 Did not ask at all
- 1 Little of the time
- 2 Some of the time
- 3 Most of the time

Observation #15	
Facilitator responded/initiated discussing any concerns with caregivers respectfully and reflectively (for example. sensitive issues related to child behavior & development, caregiving, teaching, education, nutrition, health, mental health, disability, birth spacing, maltreatment, domestic violence, substance abuse, media use, displacement, economic challenges etc.)	
Codes &Answers	
0	<input type="radio"/> Yes
1	<input type="radio"/> No
Observation #15.1	
If 'Yes', what initiative was taken by the facilitator?	
Codes &Answers	
0	<input type="radio"/> Provided PFA (apply Look, Listen, Link principles to reduce distress and promote adapting functioning after a traumatic/crisis event)
1	<input type="radio"/> Provided PSS (initiated a long-term intervention to improve coping skills and resilience)
2	<input type="radio"/> Made informed referral (made an informed referral to other service providers i.e., health, nutrition, protection, PRoL etc.)
3	<input type="radio"/> Provided information/awareness (provided the caregivers with information or raised awareness on specific topics stated above)
4	<input type="radio"/> Other: If "Others", please specify
Observation #16	
The attitude of the facilitator with the caregiver was-	
Codes &Answers	
0	<input type="radio"/> Dominating/Bossy
1	<input type="radio"/> Insufficient participation
2	<input type="radio"/> Some sharing
3	<input type="radio"/> Sharing
Relationship between facilitator and child (if Obs-1 is 'Yes')	
Observation #17	
Facilitator listened to the child and responded to his/her vocalizations/gestures.	
Codes &Answers	
0	<input type="radio"/> Not at all

1	<input type="radio"/>	A Little
2	<input type="radio"/>	Adequately
3	<input type="radio"/>	Very well
Observation #18		
Facilitator praised the child when s/he attempted/completed an activity.		
Codes &Answers		
0	<input type="radio"/>	Not at all
1	<input type="radio"/>	A Little
2	<input type="radio"/>	Adequately
3	<input type="radio"/>	Very well
Observation #19		
Facilitator gave child enough time to explore the materials and to complete the activities.		
Codes &Answers		
0	<input type="radio"/>	Not at all
1	<input type="radio"/>	A Little
2	<input type="radio"/>	Adequately
3	<input type="radio"/>	Very well